

Repair Monitor Form

Owner name: _____

Date: _____

Reference no. (ddmmyy + registration number): _____

Please answer the questions in as much detail as possible. More answers are welcome.

ABOUT THE PRODUCT (TO BE COMPLETED BY THE VISITOR)

*Kind of product (e.g., vacuum cleaner): _____

*Brand: _____

(Estimated) Year of production: _____

Model, type number and/or serial number: _____

Problem description + (probable) cause:

Approx Weight: _____ kg

ABOUT THE REPAIR (TO BE COMPLETED BY THE REPAIRER)

Volunteer repairer name: _____

Defect found:

* **Has the product been repaired?** Yes Half and/or advice given No

If repaired: what did you do? _____

Ease of repair (1 = difficult, 10 = easy): 1 2 3 4 5 6 7 8 9 10

If partly repaired: what did you do, what advice did you give?

If not repaired: why could you not repair it? _____

PAT test of electricals (to be completed by tester – please circle result)

Visual test	PASS	FAIL	
Earth bonding test	PASS	FAIL	Not applicable e.g. double insulated
Insulation test	PASS	FAIL	

Name of Tester: _____

Signature: _____

Date: _____

Any suggestions for other repairers of this (or similar) product?



HOUSE RULES

Guildford Repair Café is a community repair space not a repair service and our repairers are volunteers not professionals.

Therefore:

1. Those offering items to be repaired do so at their own risk and should back up any data beforehand.
2. Those offering items to be repaired should check product warranties as any tampering with products under warranty will invalidate the warranty.
3. Repairers are entitled to refuse to repair certain objects.
4. Repairers give no guarantee to be able to fix the item and are not responsible if repaired objects turn out not to work properly at home.
5. The repairers and organisers of the Repair Café are not liable for any loss that may result from advice and instructions concerning repairs or resulting from work performed in the Repair Café.
6. Any repair work agreed between a repairer and the owner which takes place outside the GRC premises is entirely the responsibility of the owner and repairer, and not the GRC.
7. I agree that any photo of myself and/or my broken item may be used in social media by GRC. (please tick the appropriate box to confirm your decision)
Yes, I agree a photo of me may be used in social media by GRC
Yes, I agree a photo of my item may be used in social media by GRC
No photos of me, or my item may be used by GRC
8. During busy periods (at the repairers' discretion), we ask that each visitor only check in one item at a time. This helps to ensure that everyone can be seen.
9. We love to see children involved with our activities, but please recognise that they remain your responsibility at all times.
10. If you like what we do, please consider a donation to help keep us going.

I declare that I have read these house rules and agree to them:

Print Name _____

Signed _____ Date: _____